

# Hoover Chamber of Commerce

P. O. Box 36005 Hoover, AL 35236

Phone: (205) 988-5672

Fax: (205) 988-8383

Date Submitted: \_\_\_\_\_

## Ambassador Monthly Report

(month) \_\_\_\_\_

Ambassador: \_\_\_\_\_ Company: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail \_\_\_\_\_

This form should be completed by the Ambassador and returned via mail or fax or by delivery at the monthly Ambassador meeting. Ambassador meetings are held on the Tuesday afternoon (4:30 to 5:00 p.m.) prior to the monthly Chamber Luncheon.

In order for an Ambassador to earn an engraved magnetic nametag, they must earn a minimum of 50 Points, and submit a photo and brief bio for the chamber website at [www.hooverchamber.org](http://www.hooverchamber.org)

Function	Points per event	Total
1. Attend Monthly Ambassador meeting	___ (5 Points)	_____
2. Telephone Contact with members*	___ (1 Point each)	_____
3. Personal visit with other members*	___ (3 Points each)	_____
4. Discuss Chamber membership w/prospect	___ (1 Point each)	_____
5. Attend Monthly Coffee & Contacts	___ (5 Points)	_____
6. Bring a prospective member to above	___ (7 Points each)	_____
7. Attend Monthly Luncheon	___ (5 Points)	_____
8. Bring a prospective member to above	___ (7 Points each)	_____
9. Attend Business after Hours	___ (5 Points)	_____
10. Bring a prospective member to above	___ (7 Points each)	_____
11. Recruit a new member to Chamber (Paid)	___ (20 Points each)	_____
New Member(s): _____		
Approximate Date(s) Paid: _____		
12. Attend a Ribbon Cutting	___ (5 Points each)	_____
13. Extra Events**	___ (5 Points/hour)	_____
14. Serve on another Chamber Committee	___ (5 Points/hour)	_____
<b>Total Points earned for month:</b>		_____

\*Credit should be taken only when used in your capacity as Chamber Ambassador.

\*\*Extra events include pizza/work parties, Golf Tournament, New Member Orientation, Membership Team, etc.

**This point system is one important tool to help determine who will be chosen as the Ambassador of the Quarter or Ambassador of the Year.**